

**AMERICAN NUCLEAR SOCIETY  
Incorporated**

**EDUCATION AND TRAINING DIVISION  
RULES**

**(SERVING TO AMPLIFY DIVISION BYLAWS)**

**Approved – October 2007**

**(Numbering of Rules corresponds to Standard Bylaws numbering)**



**RULE B7 - OFFICERS**

1. The Chair shall have supervision over the affairs of the Division, subject to the direction of the Executive Committee. The Chair shall preside at meetings and shall have the power to perform such other duties as may be provided in the Bylaws, or in these Rules, or as may be delegated to the office by the Executive Committee. The Chair shall be an ex officio member of all committees of the Division, and shall represent the Division, where appropriate, on other bodies within the Society.
2. The Chair shall keep the other officers of the Division apprised of activities undertaken by the Chair on behalf of the Division.
3. The 1<sup>st</sup> Vice Chair shall perform the duties of the Chair if the Chair is unable to do so. The 1<sup>st</sup> Vice Chair shall serve on the Division's Honors and Awards Committee.
4. The 2<sup>nd</sup> Vice Chair for a given year shall become the 1<sup>st</sup> Vice Chair for the following year. The 2<sup>nd</sup> Vice Chair shall perform the duties of the Chair if both the Chair and the 1<sup>st</sup> Vice Chair are unable to do so. The 2<sup>nd</sup> Vice Chair shall serve on the Division's Honors and Awards Committee.
5. The Secretary of the Division shall be responsible for all communications required by the Society, the Executive Director, and the Professional Divisions Committee as well as those directed by either the Chair or the Executive Committee. The Secretary shall keep records of the proceedings of the Division. The Secretary is responsible for the publication of a Divisional Newsletter no less than twice per year.
6. The Treasurer of the Division shall chair the Division's Finance Committee. The Treasurer will review the financial statements provided by the Society's headquarters; lead the preparation and submission of the Division's annual budget request; and, monitor the financial condition of the Division with semi-annual reports on expenses and revenues to the Executive Committee.

**RULE B9 - STANDING AND AD HOC COMMITTEES**

1. The chairs of all standing and ad hoc committees of the Division shall be appointed by and serve at the pleasure of the Division Chair. All ad hoc committees shall terminate at the close of the Annual Meeting unless discharged earlier by the Division Chair. Except where noted below, committee chair shall appoint the members of their committees, subject to the provisions of this Article.

2. The standing committees shall include:
  - a. Nominating Committee - composed of not less than three members appointed by the Division Chair and shall function as described in Article B8 of the Bylaws.
  - b. Program Committee - composed of not less than three members. The Program Committee shall be responsible for planning meetings of the Division and special sessions sponsored by the Division at national meetings of the Society. The Program Committee shall solicit, receive and select papers for presentation at special sessions. The program Committee shall select session chairs and other officers required for presiding at technical meetings of the Division. The Chair of the Program Committee shall serve as liaison with the ANS Program Committee.
  - c. Finance Committee - composed of the Division Treasurer and not less than two other members, who shall be responsible for the financial activities of the Division in cooperation with the Society Treasurer and Executive Director. The Treasurer shall be chairman of this committee.
  - d. University-Industry-Government Relations Committee - composed of not less than three members. At least one member of the committee should represent the nuclear science and technology industry (this could include commercial nuclear power plants, national laboratories, or vendors). The University-Industry-Government Relations Committee shall provide interface between the nuclear engineering academic community and the nuclear science and technology industry for their mutual benefit. The committee shall foster dialogue that provides feedback to universities on the quality and quantity of their graduates; allows industry to define its anticipated needs for graduates, research and development assistance, and staff professional development support; offers universities opportunity to make their needs known and seek support; facilitates ABET accreditation training and participation; and, sponsors the annual Student Design Competition.
  - e. Honors and Awards Committee - composed of the Division's 1st Vice Chair and 2nd Vice Chair and not less than three other members. The Committee shall make recommendations for the conferring of Society honors and awards as prescribed in the Bylaws and Rules of the Society and shall be responsible for administering the Division's Training Excellence Awards. The Committee shall offer assistance to any member of the Division who wishes to sponsor another member for election to Fellow status. In addition, the Committee shall annually review the membership of the Division with regard to the sponsorship of worthy members for Fellow status. The Committee shall cooperate with the Society Honors and Awards Committee in the administration of the Mark Mills Award, the Arthur Holly Compton Award, the Samuel Glasstone Award, and the John R. Lamarsh Scholarship.