**2018 November ANS Winter Meeting**

Education, Training and Workforce Development Division

 **Executive Committee Meeting – Minutes**

Sunday, November 11, 2018, 2:00 - 4:00 pm

Floridian L, Hilton Bonnet Creek Resort, Orlando, FL

**Attendees:**

|  |  |
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| Tinh Tran, DOE | Lisa Marshall, North Carolina State U |
| Tayfun Aryurek, Mamara University | Will Searight, Penn State |
| Tracy Coyle, ANS | Jane LeClair, Washington Ctr for Cyber R&D |
| Mary Lou Dunzik-Gougar, Idaho State U | Andrew Thomas, INL/NEUP |
| Yeongwoo Son Penn State | James Baciak, University of Florida |
| Sebastian Ritter, Penn State | Huayon Wu, ANSTO |
| Greg Bala, INL |  |

**1. Opening Remarks** J. LeClair

a. Call to Order / Welcome / Introductions

b. Student ANS committee presented the concept for the VCU 2019 Student ANS Conference.

* Discussed their program, including new topics areas in NSUF, cybersecurity
* New College Fair aimed at high school students
* Request of $2,500 for sponsorship for the conference
	+ - Discussion on how the funding would support the conference (poster session, etc.

**2. Officer Reports**

 a. Chair’s Report J. LeClair

• First meeting of professional divisions, workshop last night

* + Provided goals and responsibilities presentation for officers
* Status of ETWDD listserve is unclear and should be updated
* Duties for officers document available on website
* ETWDD will be presenting to the board at the June Meeting
* President’s Meeting – discussion on state of the society
	+ Need to reimagine how we see ourselves
* Newsletter for ETWDD is available on on the website
* Website has been updated – let Jane know if there are additional updates/revisions
	+ Responsibilities for officers is outdated and needs revision

b. Vice Chair’s Report D. Thomas

* We have a bit over 110k in our budget
* Increased the LaMarsh scholarship, as also reported in June
* Navigating Nuclear – 3 phases – 2 phases in k-8, then 9-12
	+ ETWDD supported first phase
	+ Vote on original increase to the 50k to LaMarsh
		- D. Thomas will present to SPCC
		- Motion to approve by Mary Lou Dunzik-Gouger
		- Unanimous 7-0
	+ Additional discussion on the health of the scholarship funds

d. Secretary’s Report J. Baciak

* Discussed Poster Session on Tuesday, need for additional judges
	+ - Discussed Alpha Nu Sigma and active honor society chapters

e. Treasurer’s / Finance Committee Report

* Revenues from dues:
	+ ETWDD projected revenues of $2,000 for 2018. As of the end of September, the revenues for the Division are $1,570 which is virtually right on target.
* Expenditures to date:
	+ As of the end of September, expenses for the Division have been the following:
* $10,000 to support the “Navigating Nuclear” initiative
* $2,500 to support the student program for the Winter Meeting
* $500 for national meeting costs.
* $4,000 for award/plaques (The $4,000 expense does not coincide with any disbursement form approved by any officers of ETWDD. Daniel will further investigate this $4,000 expense.)
* As of 10/1/18, the expenditures for 2018 are $7,500 greater than what has been budgeted for the entire year ($9,500). This is primarily due to ETWDD support of the Navigating Nuclear initiative, which was not developed when the 2018 budget was drafted, and therefore was not foreseen. Nevertheless, it’s an important initiative to support and highly consistent with the goals of ETWDD.

**2019 Budget:**

* Daniel sent the projected 2019 budget to ANS National in early October after discussion with Drew and Jane.
* Revenues from dues for 2019 are projected to be $2,096 based on the member count as of December 2017.
* Division income is expected to be $30,000 in 2019.
* Total expenses are projected to be $34,500 with a breakdown of:
* $500 for awards/plaques
* $1,500 for national meeting costs
* $2,500 for division officer expenses
* $5,000 for student support
* $25,000 for other expenses
* Although the number for projected expenses may seem high, especially compared to the 2018 budget, it factors in lessons learned from 2018 with unforeseen expenses such as the support for Navigating Nuclear, which may request additional support in 2019.

**3. Standing Committees**

a. Program Committee L. Marshall

* Student Design Competition
* Professional Licensing
* Fellowship
* Junior Faculty Panel
* 4 sessions this year, will likely go back to 2 in future years
* Teamed with YMG
* Did away with general session, to focus on new techniques in education
* See Notes provided by Lisa Marshall
* Will continue to have the Junior Faculty Panel at the winter meeting
* Additional 2019 sessions: advanced reactors,
* Looking at how to expand our collaboration with other divisions

b. Nominations Committee L. Marshall

* In progress.

c. University/Industry/Government Relations –

* Main topic of discussion was the student design competition on Monday, November 12 from 3:30-5:30
* Discussion on if we should change the process on the design competition.
* Recommendations: make it always 2 UG and 2 G presentations with the competition, or at least 2 UG presentations within the competition.
* Motion to approve all submittals be judged and the top 4 selected, with at least 2 UG awarded for the design competition (seconded by Drew): unanimous 8-0

d. Honors and Awards – The committee has worked with Tracy this year and we are on track.

e. Alpha Nu Sigma

* Alpha Nu Sigma has 10-12 chapters that have been inactive for close to 2 or more years. They will be contacting Department heads who will need to increase activity in these chapters.

**4. Liaison Committee Reports**

a. Accreditation Policy and Procedures M. Dunzik Gougar

* Discussion on ABET changes a-k to 1-7 criteria in academic year 2019-20. 1-7 will be required in 19/20 and going forward.
* There is consideration in making changes in the minimum number of credits in basic math and science and allow more flexibility in moving credits between engineering and basic math and science.

b. NEDHO – no report

c. NEED – meeting on Monday morning

**5. Other Business**

a. CONTE has 60 sessions, 4 panels

* Will be meeting in St. Augustine
* Everything on schedule, looking for more sponsorships

**6. Adjournment**

A motion to adjourn was made and seconded and the meeting was adjourned at 3:16 pm.